

From: Jesus Acosta <jesus.acosta@lacity.org>
Sent time: 04/01/2020 12:24:17 PM
To: Mindy Nguyen <Mindy.Nguyen@lacity.org>
Cc: Michael Bouvet <michael.bouvet@lacity.org>
Subject: Re: Hollywood Center Project Correspondence Follow-Up Request

Ms. Nguyen,

Please see my email sent on 2/19/2020 regarding request for any official LADBS documents.

Please let me know if you have any questions.

Respectfully,

----- Forwarded message -----

From: **Jesus Acosta** <jesus.acosta@lacity.org>
Date: Wed, Feb 19, 2020 at 7:45 AM
Subject: Re: Hollywood Center Project Correspondence Request
To: Mindy Nguyen <Mindy.Nguyen@lacity.org>

Ms. Nguyen,

I consulted with our Custodian of Records about this request. They advise me that the request for any official LADBS documents, including staff emails, would need to be made through LADBS Custodian of Records at:

LADBS Custodian of Records
[\(213\) 482-6770](tel:(213)482-6770)
LADBS.custodianofrecords@lacity.org

Thank you,

On Fri, Feb 14, 2020 at 4:09 PM Mindy Nguyen <Mindy.Nguyen@lacity.org> wrote:

Hello all,

This is a friendly reminder to submit any written or email correspondence you may have relating to the **Hollywood Center Project** by **Tuesday, February 18, 2020**.

1. All **email (digital) correspondence** should be submitted via a single **Dropbox or Google Drive link**. Per the Office of the City Attorney's request, emails shall be submitted in the format outlined in the [instructions attached to this email](#).
2. Any **written (non-digital) correspondence** should be submitted via a scanned PDF file.
3. Any **text messages** should be screenshot and forwarded to your "lacity.org" email address and compiled based on the [instructions attached to this email](#).

Please **DO NOT** send PDFs of your emails. Instructions for email collection are attached.

At a minimum, please conduct a search using the following key words/phrases:

- *CPC-2018-2114*
- *CPC-2018-2115*
- *ENV-2018-2116*
- *VTT-82152*
- *Tract Map 82152*
- *Hollywood Center Project*

- *Hollywood Center*
- *HCP*
- *Millennium*
- *1720-1770 North Vine Street (any address in the range)*
- *1746-1760 Ivar Avenue (any address in the range)*
- *1733 and 1741 Argyle Avenue (any address in the range)*
- *6236, 6270, and 6334 West Yucca Street (any address in the range)*
- *MCAF Vine LLC*

Thank you in advance for your time and cooperation.

On Tue, Feb 4, 2020 at 12:08 PM Mindy Nguyen <Mindy.Nguyen@lacity.org> wrote:

Hello,

This email is being sent to persons that have been identified as possibly having either email or written correspondence regarding the **Hollywood Center Project**, located at **1720-1770 North Vine Street; 1746-1760 Ivar Avenue; 1733 and 1741 Argyle Avenue; and 6236, 6270, and 6334 West Yucca Street.**

The Department of City Planning is preparing to release a Draft Environmental Impact Report (EIR) for this Project, which has been designated by the State as an Environmental Leadership Development Project (ELDP). As part of this process, the City is required to collect and upload all relevant public records of proceedings regarding the Project at the time the Draft EIR is published, and thereafter, including electronic communications, such as emails (including personal emails) and text messages.

Therefore, we'd like to request that you submit any written or email correspondence either **from, to, or between** any City staff relating to the Hollywood Center Project, dating back **from October 12, 2017 to present.**

1. All **email (digital) correspondence** should be submitted via a single **Dropbox or Google Drive link**. Per the Office of the City Attorney's request, emails shall be submitted in the format outlined in the [instructions attached to this email](#).
2. Any **written (non-digital) correspondence** should be submitted via a scanned PDF file.
3. Any **text messages** should be screenshot and forwarded to your "lacity.org" email address and compiled based on the [instructions attached to this email](#).

Please **DO NOT** send PDFs of your emails. Instructions for email collection are attached.

At a minimum, please conduct a search using the following key words/phrases:

- *CPC-2018-2114*
- *CPC-2018-2115*
- *ENV-2018-2116*
- *VTT-82152*
- *Tract Map 82152*
- *Hollywood Center Project*
- *Hollywood Center*
- *HCP*
- *Millennium*
- *1720-1770 North Vine Street (any address in the range)*
- *1746-1760 Ivar Avenue (any address in the range)*
- *1733 and 1741 Argyle Avenue (any address in the range)*
- *6236, 6270, and 6334 West Yucca Street (any address in the range)*
- *MCAF Vine LLC*

Please submit all documents to me no later than **Tuesday, February 18, 2020.**

If you are aware of other City staff who may have worked on this Project but has not been included in this email, please let me know as soon as possible.

Thank you in advance for your time and cooperation.

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Mindy Nguyen
City Planner
Los Angeles City Planning

221 N. Figueroa St., Suite 1350
Los Angeles, CA 90012
Planning4LA.org
T: (213) 847-3674



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J. Adolfo Acosta, Ph.D., G.E.
Grading Division Chief
City of Los Angeles
Department of Building and Safety - Grading Division
221 N. Figueroa Street, 12 Floor, Mail Stop 115
Los Angeles, CA 90012
213.482.6967
jesus.acosta@lacity.org

On Tue, Mar 31, 2020 at 5:10 PM Mindy Nguyen <Mindy.Nguyen@lacity.org> wrote:

Hello,

By now, you should have already received an email on or after February 4, 2020, requesting all electronic communications, such as emails (including personal emails) and text messages pertaining to the **Hollywood Center Project**, located at 1720-1770 North Vine Street; 1746-1760 Ivar Avenue; 1733 and 1741 Argyle Avenue; and 6236, 6270, and 6334 West Yucca Street.

If you have already responded to the first email by indicating that you did not have any correspondence, or by providing all correspondence in your possession, this email is to request any *additional* correspondence from, to, or between any City staff relating to the Hollywood Center Project, **from the date of your initial response to present.**

If you did not respond to the first email, this email is to request any written or email correspondence from, to, or between any City staff relating to the Hollywood Center Project, dating back **from October 12, 2017 to present.**

Please note that as an Environmental Leadership Development Project (ELDP), the City is required to collect and upload all relevant public records of proceedings regarding the Project at the time the Draft EIR is published, until the administrative record for this Project is certified. That said, I ask that, following compliance with the subject request, you continue to upload any

correspondence on this Project, as you receive it, to the following Dropbox link:

<https://www.dropbox.com/sh/lufus38k150p0he/AACd9mR7C-Gs7RtPqvuhJdHba?dl=0>, within a folder titled under your Full Name, using the following instructions:

1. All **email (digital) correspondence** should be submitted, per the Office of the City Attorney's request, in the format outlined in the [instructions attached to this email](#).
2. Any **written (non-digital) correspondence** should be submitted via a scanned PDF file.
3. Any **text messages** should be screenshot and forwarded to your "lacity.org" email address, and compiled based on the [instructions attached to this email](#).

At a minimum, please conduct a search using the following key words/phrases:

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- *6236, 6270, and 6334 West Yucca Street (any address in the range)*
- *MCAF Vine LLC*

Please submit all documents to me no later than **Thursday, April 2, 2020**.

If you are aware of other City staff who may have worked on this Project but has not been included in this email, please let me know as soon as possible. If you do not have any correspondence regarding this matter, you do not need to respond.

Thank you in advance for your time and cooperation.

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Mindy Nguyen

City Planner

Los Angeles City Planning

221 N. Figueroa St., Suite 1350

Los Angeles, CA 90012

Planning4LA.org

T: (213) 847-3674



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J. Adolfo Acosta, Ph.D., G.E.

Grading Division Chief

City of Los Angeles

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